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Directorate of Information Technology

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Dt: 24/01/2012

To,
Principals,
NAU, Navsari.

Subject: Regarding Examination Software, Mark Entry, and contact person details.

Respected Sir,

From this academic year we are starting mark entry program (Exam Software) to be implemented from First Semester of each program. The Mark Entry is open right now for UG and Diploma Program. We request you to inform all the teachers to do mark entry in the Exam Software for Semester-I students as well submit the hardcopy which will be received in e-mail of teacher while they submit marks in the exam software.

We are also requesting you to send the details of the contact persons from each college who will take care as coordinators of this assignment. Coordinators are preferably program wise academic in charge, if principal wish he may appoint other teacher for this assignment. Underneath Performa is given and principal are requested to send details in requested format to email address itcell@nau.in by today evening. Format is available for download with this circular.

College:

Principal's Name:

Principal's Mobile Number:

Principal's e-mail Address:

Sr. No.	Program	Coordinator	Designation	Mobile Number	e-mail Address
1					
2					
3					

Do not send contact details in hardcopy.

Director IT, NAU, Navsari.

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